

**North Cumberland Fire District
Board of Trustees
Minutes of February 16, 2011 Meeting**

**Present: Edward LeBlanc, Chairman Others: Ghislaine Therien, Clerk
Paul Lindquist Robert Murray, Treasurer
Matthew Gannon Martin Klara, Tax Collector
John Aharonian Chief Brian Jackvony
John Patrick McCoy
Michael Spaziani Absent: Arthur Lambi
Brian Campbell**

OPENING:

Mr. LeBlanc called the regular meeting of the North Cumberland Fire District (NCFD) to order at 7:00 p.m.

Before entering into the agenda, Mr. LeBlanc welcomed and introduced new Chief Brian Jackvony from Valley Falls.

VFIS Insurance Coverage & Premiums

Brad Preston, Certified Risk Manager

VFIS has been serving the community for 15 years and provides all insurance coverage except health.

Their services include coverage for fidelity bonds, portable

equipment and apparatus. Suggested setting up an insurance committee to review all the insurance policies and would be willing to meet at a later date to answer any questions. Insurance coverage for 5 vehicles includes:

- * Property * Portable Equipment * Auto
- * Umbrella Policy * Management Liability * General Liability (lawsuits/malpractice)
- * Fidelity Bonds (employee dishonesty)

Any injuries incurred while on duty are covered under RIGL 45-19-1.

Cost of current policy: \$18,245

Options:

Increase property deductible from \$150 to \$1,000 -\$330

Increase property deductible from \$250 to \$1,000 -\$659

Increase portable equipment coverage from \$250 to \$1,000 -\$203

Increase vehicle deductibles from \$250/1000 to \$1,000/\$1,000

-\$ 83

Increase umbrella liability from \$1,000,000 to \$2,000,000 +\$561

Primary High Deductible High Deductible

Renewal Summary	A & S	A & S #1	A & S #2
Loss of Life benefit	\$150,000	\$150,000	\$50,000
Medical expenses benefit	\$100,000	\$100,000	\$100,000
Medical deductible	None	\$10,000 annual	not per claim \$10,000
Weekly disability benefit	\$700	None	None
Disability elimination period	14 days	N/A	None
Premium (& fee if applicable)	\$29,294	\$8,294	\$6,888

Policy is up for renewal April 1, 2011. Quoted limits are similar to what is presently in effect. Only other competitor is Rhode Island Inter Local Trust. If a firefighter is driving a rescue vehicle en route to a hospital and is involved in an accident he is covered by the Town first and then the District.

CLERK'S REPORT

Following corrections to January 19, 2011 Minutes:

P. 1 * NCFD Payroll and Overtime iV delete i\$Trustee payrolli" from last line

*** Month December P/L second bullet - Insert 375.19**

P. 2 * Balance Sheet December 2010 iV change Accounts Receivable to Taxes Receivable

P. 3 * Clerk's Report iV Add i\$Special Board Meetingi" and change date to December 7th

P. 5 * Trustee Stipends 2nd bullet iV Add i\$legallyi" before i\$improperi"

Add Mr. Lindquist's name as voting nay on the motion.

Motion made by Mr. Lindquist to accept the Clerk's report with corrections. Motion seconded by Mr. Gannon. All in favor. Motion carried.

TREASURER'S REPORT

Treasurer Murray submitted his report, offered copies to those in attendance and highlighted the following:

NCFD Payroll and Overtime

Through January 2011 OT was \$121,356.67 compared to \$141,882.79 LY. Overtime \$10,089.02 versus \$12,959.54 LY.

Month of December P/L

Revenue:

Revenue collected \$78,266.04 vs. \$75,000.00 budgeted January 2011 (+\$3,266.04)

\$1,780K collected in 2011 vs. \$1,579K in 2010

Interest income \$81.65

Various Fees \$0

Collected 91% of budgeted amount vs. 92% LY

Expenses:

Total Expenses January 2011 \$147,290.77 vs. \$129,715.00 budgeted

Account 6010: Truck repairs \$1,843.56

Account 6200: Payroll \$89,277.76 (4 pay periods/\$10K in OT/\$14K in severance)

Account 6220:\$20,742.93 (Includes \$5K of 22 weeks of Chief's pension match)

Account 6480: Professional Fees \$984.50 (St. Peter & Kastle settlement work)

Total expenses \$66,399.48 extended revenues by \$12,784.48. YTD 40.56% expenses remaining.

January 2011 YTD Profit and Loss

„X Collected \$1,780,400.48 YTD in taxes on a budget for the year of \$1,798,000.00.

„X Through the year earned interest income \$687.53, various income \$7,310.59 and FEMA reimbursement \$23,747.82

Balance Sheet January 2011

„X Total savings/cash: \$ 977,887.35

„X Taxes Receivable: \$ 440,844.69

„X Accrued Expenses: \$ 93,624.04

„X Union Dues: \$ 825.00

„X Pension: \$ 12,019.13

„X Smoke Detector Fund \$ 32,186.96

„X Total Asset/Liab: \$ 2,864,014.04

Motion made by Mr. Campbell and seconded by Mr. Mc Coy to accept the Treasurer's report as presented. All in favor. Motion carried.

TAX COLLECTOR'S REPORT

„X Mr. Klara submitted his report dated February 2011. Taxes collected in January 2011 totaled \$59,110.24.

„X Will do a second notice for delinquent accounts.

„X \$35,000+ collected from delinquent taxes of \$100 or more.

„X Total taxes collected to date \$1,783,954.29

Motion made by Mr. Spaziani and seconded by Mr. Lindquist to accept the Tax Collector's report as presented. All in favor. Motion carried.

CHIEF'S REPORT/MONTHLY EXPENDITURES

Chief Jackvony submitted his monthly report for January 2011 and highlighted the following:

The North Cumberland Fire Department responded to 121 incidents in the month of January, this represents 3 more than the same month in 2010.

Personnel responded to:

„X Structure fire at 43 Meadowcrest Drive 1/22/11 iV District 51,
Deputy -5IC

„X Structure fire at 2311 Mendon Road 1/27/11 iV District 4

„X Dryer fire at 4107 Mendon Road 1/30/11 iV District 4

„X Electrical fire at 90 Fairhaven Road 1/31/11 iV District 5

Personnel/Equipment:

„X Training on hold for new IMC software for Computer Aided Dispatch, Fire Records Management and Fire Administration Management.

„X Ice Rescue Training with Districts 1 & 4.

„X Deputy Chief Mitchell, tuition reimbursement for college courses.

„X FF Bernardo overseeing the implementation of IMC software.

„X Personnel cleared all hydrants in the district after snow storms.

„X Shift bid complete, training officers position filled.

Buildings/Grounds:

„X Awning in front of building damaged by ice dam.

„X Water leaking into station due to ice dam, second floor ceiling damaged.

„X Contractor required to remove snow from station grounds.

Equipment:

„X Truck 5 OOS after being involved in an accident while responding to an alarm. Due back week of February 21-25 iV check needed for \$55,279.50 payable to Greenwood.

„X Engine 5 experiencing a minor coolant leak. Sent to Minuteman on 2/7/11.

„X Arbitrator audio and video recorder installed in Engine 5.

„X Repairs to C-55 front brakes.

Motion made by Mr. Gannon and seconded by Mr. Aharonian to

accept the Chief's report as presented. All in favor. Motion carried.

COMMITTEE REPORTS

Financial Management, Budget, Taxes:

„X Closing with Navigant Credit Union on Wednesday, February 23, 2011.

Audit of 2010 Finances:

„X Field work completed. Waiting for accounting report.

Budget & Taxes

„X Mr. Murray discussed 2011 payroll and taxes under Treasurer's Report.

Apparatus/Buildings/Grounds

„X Discussed under Chief's Report.

„X Possibility of new roof within next couple of years.

„X Mr. Lindquist suggested installing roofing cables to prevent ice damming.

Personnel/Labor Relations

„X None

Negotiations

„X Active negotiations are ongoing. Third meeting held with union.

„X Met with union body to discuss health plan alternatives.

„X Mr. Campbell informed Board new Blue Cross rates coming in April.

„X Chief Jackvony stated a meeting is scheduled on February 28, 2011 at the Cumberland Public Library with Blue Cross/Blue Shield. All union members have been notified of the meeting.

OLD BUSINESS

Status of Chief's Position

„X Position filled by Chief Jackvony from Valley Falls for one-year trial basis.

Refinance of Truck

„X Covered in Committee Report.

Audit of 2010 Finances

„X Covered in Treasurer's Report

Policy for Tax Abatements and Credits

„X Mr. LeBlanc will look for minutes and will present his findings at the March meeting.

Schoolhouse Rental for EMT Classes

„X No action will be taken until the Chief is fully informed. Will

discuss further at the March meeting.

„X Mr. Lindquist concerned about parking.

NEW BUSINESS

„X Mr. LeBlanc will look into a website.

PUBLIC COMMENT

„X Resident concerned about condition of Abbott Run with snow piled on both sides of the street. Afraid a collision will occur iV only room for one car to travel down road at a time. Called DPW on two occasions to clear snow banks from street. Subcontractors not doing good job clearing snow

Executive Session per R.I.G.L. 42-46-5(a) (2)

Motion made by Mr. Campbell and seconded by Mr. Lindquist to move into Executive Session in accordance with R.I.G.L. 42-46-5(a) (2) (9) Pending Arbitration and Litigation and R.I.G.L. 42-46-5 (a) (2). All in favor. Motion carried.

Adjournment

Motion made by Mr. Gannon and seconded by Mr. Lindquist to adjourn the meeting. All in favor. Motion carried to adjourn the public meeting at 9:26 p.m.

Respectfully submitted,

Ghislaine D. Therien

APPROVED:

Edward LeBlanc, Chairman

Clerk